Bihar Legislative Assembly Secretariat, Patna-15
Notice Inviting Tender (NIT)
NIT No. 07/2026

"Request for Proposal for Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA"

Bihar Legislative Assembly Secretariat invites Request for Proposals (RFP) from qualified, experienced, reputed, competent and professional firms/agencies for "Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA" as detailed in the "Scope of Work" section of this RFP document.

1. The detailed RFP document (along with the formats and templates) can be downloaded from http://www.vidhansabha.bih.nic.in from 22.09.2026. The downloaded RFP document shall be considered valid for participation in the bidding process subject to the submission of required EMD through Demand Draft in favour of "**DDO Bihar Vidhan Sabha Patna**" payable at Patna and must be submitted physically in the office of **Secretary, Bihar Legislative Assembly**, Patna-15 latest by 08.10.2026 till 15:00 Hrs. failing which the bid will be summarily rejected.
2. Bidder/Agencies are advised to study this RFP document carefully before submitting their proposals in response to the RFP Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

Chhatepaswan
21/09/26.

Secretary-in-Charge,
Bihar Legislative Assembly
Patna, Bihar-800015

सत्यमेव जयते

BIHAR LEGISLATIVE ASSEMBLY SECRETARIAT
PATNA-800015

"Request for Proposal for Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA"

NIT NO:- 07/2026

Date:- 22.09.2026

Website-www.vidhansabha.bih.nic.in

1. Fact Sheet

S.No	Particulars	Details
1.	NIT No.	07/2026
2.	Tender date	22.09.2026
3.	Selection Method	Tender will be awarded to the Bidder with the highest score based on the QCBS Evaluation Method
4.	RFP issued by	Bihar Legislative Assembly Secretariat, Patna-800015
5.	Availability of RFP	RFP can be downloaded from www.vidhansabha.bih.nic.in
6.	EMD	Earnest Money Deposit of 5,00,000/- (Five Lakhs only). Demand Draft in favour of "DDO Bihar Vidhan Sabha Patna", payable at Patna from any of the nationalized bank.
7.	Performance Bank Guarantee(PBG)	**Bank Guarantee to be submitted after Award of the contract.**
8.	Nodal Officer for correspondence and Clarification	Sitesh Kumar Jha Under Secretary Bihar Legislative Assembly, Patna-800015 Mob.No.-8709319201
9.	Last date for pre-bid queries	25.09.2026 till 10 AM
10.	Pre-bid Meeting	25.09.2026 at 03:00 PM
11.	Issue of addendum/clarification	By 28.09.2026
12.	Last date of bid submission	15:00 Hrs. On 08.10.2026
13.	Opening of Technical bid	16:00 Hrs. On 08.10.2026
14.	Technical Presentation/Demo	11:00 Hrs. On 09.10.2026
15.	Opening of Financial bid	15:00 Hrs. On 14.10.2026
16.	Address for venue of bid opening	Official Chamber of Secretary, Bihar Legislative Assembly Secretariat, Patna-800015
17.	Address for Communication	Secretary, Bihar Legislative Assembly Secretariat, Patna-800015
18.	Email id for Communication	secretarybvs@gmail.com

2. Notice Inviting Tender (NIT)

Bihar Legislative Assembly Secretariat, Patna-15
Notice Inviting Tender (NIT)
NIT No.- 07/2026

"Request for Proposal for Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA"

Bihar Legislative Assembly Secretariat invites Request for Proposals (RFP) from qualified, experienced, reputed, competent and professional firms/agencies for "Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA" as detailed in the "Scope of Work" section of this RFP document.

1. The detailed RFP document (along with the formats and templates) can be downloaded from http://www.vidhansabha.bih.nic.in from 22.09.2026. The downloaded RFP document shall be considered valid for participation in the bidding process subject to the submission of required EMD through Demand Draft in favour of **"DDO Bihar Vidhan Sabha Patna"** payable at Patna and must be submitted physically in the office of **Secretary, Bihar Legislative Assembly**, Patna-15 latest by 08.10.2026 till 15:00 Hrs. failing which the bid will be summarily rejected.
2. Bidder/Agencies are advised to study this RFP document carefully before submitting their proposals in response to the RFP Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

Chhote Paswan
21/09/26.

Secretary-in-Charge,
Bihar Legislative Assembly Secretariat,
Patna, Bihar-800015

3.Request for Proposal

Tenders are invited from eligible, reputed and qualified IT Firms with sound technical and financial capabilities for **Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members** in Bihar Legislative Assembly Secretariat, Patna as detailed out in the Scope of Work of this RFP Document. This invitation to bid is open to all Bidders meeting the pre-qualification criteria as mentioned in this RFP Document.

The intent of this RFP is to invite proposals from the agencies/Firms/Companies (also referred to as bidders) to enable the Assembly Secretariat to select a IT Firm for **Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members.**

3.1. Background Information

Basic Information

1. Bihar legislative assembly secretariat offers various services to its hon'ble members like TA/DA reimbursement, medical reimbursement, housing in patna, guest house, salary, noc etc. These services are currently being offered offline in prescribed format.
2. The members often from the remote areas have to travel to Patna for getting these services. It not only takes a lot of time in travelling, but also consumes the limited resources which could otherwise be avoided.
3. By offering these services online by developing a secure Web/Mobile application, leveraging modern digital technologies , hon'ble member would save their precious time and resources which they would spend in their constituency.
4. The **Mobile Application/Web application aims to simplify and ease the way members interact with bihar vidhan sabha secretariat. By offering the seamless access to services online, it would enhance members experience.**
5. The proposed application shall provide members with a secure, user-friendly and integrated digital platform for accessing legislative information and services, submitting and tracking requests, receiving official communication and notifications, and facilating interaction with assembly secretariat digitally.
6. The secretariat also intends to establish a secure, reliable and scalable state-of-art verified, secure and comprehensive whatsapp communication mechanism to supplement existing communication channels.

3.2. Scope of Work

BLAS intends to digitize a set of choosen services currently being offered offline through its secretariat to **hon'ble members by developing a single window Mobile/web Application.** Also, BLAS aims to develop end-to-end whatsapp communication services for services to members. The services provided to hon'ble member through this platform may be expanded in future as it aims to ultimately lead to a comprehensive single window system between member and bla secretariat, thereby ensuring ease of access to services to members.

The scope of work shall mainly and definitely comprise the following activities:

- Design Android & iOS Mobile Application With Interactive Bilingual Interface
- Develop Web Based Administrative Portal

- Beta testing programs and regular updates
- Fast **and Lag-free launch, and fast seamless interface change**
- Implementation of digital signatures and QR code for verification/authentication as required
- Integrate with existing Bihar Vidhan Sabha systems
- Deploy on Government/NIC Cloud/Data Centre
- Provide API Integration
- To establish an officially verified and secure whatsapp communication channel for Bihar Vidhan Sabha.
- Develop and implement state-of-art Whatsapp chatbot for Bihar Vidhan Sabha.
- Use of AI and whatsapp bot for real time and automated information dissemination to members.
- Scalability for future services and integrations
- Training of Officers & MLAs
- Security Audit
- Help Desk Support

3.3. Modules

A. TA/DA Management

- Claim Submission
- Journey Details
- Travel Mode
- From & To Location
- Supporting Documents Upload
- Claim Verification
- Approval Workflow
- Claim Status Tracking
- Payment Status
- Claim History
- MIS Reports

B. Medical Reinbursement

- Claim Submission
- Claim Status Tracking
- Claim Verification
- Supporting Documents Upload
- Approval Workflow
- Payment Status
- Claim editing
- Claim History
- MIS Reports

C. Guest House Application

- Application Submission
- Status Tracking

- Supporting Documents Upload
- Approval Workflow
- History
- Push Notifications

D. State-of-art Push Notifications Services to Whatsapp and Messages

- One-to-many communication: send approved communications to all members, selected members, group of members, single member
- Two way communications.
- Automated communication
- Documents communications
- Regarding different claim submission
- AI based chatbot for answering queries regarding specific matters.
- Approval of claims
- Any Notice/document from vidhan sabha
- Changes/editing required in claim
- Regarding meetings, reminders, attendence.
- Committee meeting date
- Information related to events, sessions, training
- System should support text msg, pdf, images, videos, links etc.
- Comprehensive reporting and analytics of communications.
- Support data encryption

E. Application window development for allotted house related problem, house allotment, house cancellation, occupancy and vacancy details etc. as per prescribed format.

F. Application window development for raising request related to equipment purchase reimbursement as per prescribed format.

G. Window showing on demand salary details, request for salary slip and salary related queries.

H. Application window development for car loan request.

I. Application window development for the hon'ble chairman of parliamentary committees to apply for temporary staffs recruitment/removal as per due process and procedure and in due format.

J. Application window development for the hon'ble members to apply for temporary staffs recruitment/removal, attendence as per due process and procedure and in due format.

K. Application window development for pensions of hon'ble ex members.

L. Passes, ID application

M. Application Window deveoplment for any other services.

N. Member Dashboard

The member dashboard shall provide a consolidated view of

- Upcoming assembly timings

- Assembly Calender and schedule
- Important dates
- Pending submissions
- Committee meetings
- Notices,
- Other member specific information

O. **Member Profile Management**

The application shall provide an assembly authenticated profile for each Member and Ex-Member having:-

- Name
- Constituency Details (if applicable)
- Assembly Membership Details
- Contact Information
- Committee memberships
- Nominee Details
- Profile Photograph
- Official address
- Profile Update Request
- Profile Verification
- No automatic authorization without validation by secretariat.

P. **Staff Management**

- Staff Master
- Employee Profile
- Department Management
- Designation Management
- Posting Details
- Service History
- Staff Directory
- Document Repository
- Staff Reports

Q. **Helpdesk & Grievance Management**

- Raise Support Ticket
- Issue Categorization
- Priority Management
- Ticket Assignment
- Ticket Tracking
- Escalation Matrix
- Internal Remarks
- Resolution Workflow
- Ticket Closure
- SLA Monitoring
- Helpdesk Reports

R. **Circulars & Notifications**

- Circular Management
- News & Announcements
- Assembly Notifications
- Event Updates
- Important Notices
- Document Sharing
- Push Notifications
- Archive Management
- Search Circulars
- Download Documents

S. **Administrator Profile**

- Administrator Profile
- Profile Management
- Password Management
- Security Settings
- Role Assignment
- Access Permissions
- Notification Preferences
- Activity Logs

T. **System Health Dashboard**

- Application Status
- Server Monitoring
- Database Health
- API Monitoring
- Storage Utilization
- Backup Status
- Security Alerts
- Active User Monitoring
- Error Log Monitoring
- Performance Dashboard

U. **Reports & Analytics**

- Claim Reports
- User Reports
- Staff Reports
- Helpdesk Reports
- Circular Reports
- Approval Reports
- Audit Reports
- Dashboard Analytics
- PDF/Excel Export
- Use of AI in enhancing reports

3.4. Common Features (Applicable Across All Modules)

- Mobile OTP Authentication
- Username & Password Login
- MPIN, Biometric, Face Recognition
- Multi-Factor Authentication (Optional)
- Role Based Access Control (RBAC)
- End-to-end whatsapp communication Management Solution
- Dashboard
- Search & Advanced Filters
- Notifications (SMS/Email/Push)
- Document Upload & Download
- Approval Workflow Engine
- Audit Trail & Activity Logs
- Digital Signature Integration (If required)
- PDF & Excel Export
- API Integration
- Responsive Web Design
- SSL & Data Encryption
- Backup & Disaster Recovery
- Accessibility Compliance
- Session Timeout & Security Controls

Bidder can visit Bihar Vidhan Sabha Secretariat for any clarification, explanation and in-depth understanding of scope of work.

Note: - Any alteration or addition to the scope of work will be communicated to the Agency and the Agency shall carry them out. For any reduction / increase in the scope of work, the increase/decrease in the rates shall be negotiated and finalized simultaneously as per rules.

4. Technical Requisite

The Bidder should possess the requisite experience, strength and capabilities in providing the services necessary to meet the requirements as described in the RFP document. Keeping in view the complexity & volume of the work involved, the Bidder must also possess the Technical know-how and the Financial wherewithal that would be required to successfully provide the required support services sought by BLAS. The bid must be complete in all respect and shall cover the entire scope of work as stipulated in the tender document. The invitation to Bid is open to the Bidders who qualify the eligibility criteria as given below:

1. The bidder should be a company registered under the Companies Act, 1956 and its subsequent amendments or a society registered under the Societies Registration Act XXI of 1860 or a Firm registered under the Indian Partnership Act, 1932 and its subsequent amendments, and **should have minimum 5 years experience** in fields of Hosting Web Portal/Mobile Application. The bidder should have a registered office with legal presence in India.
2. Consortium or JV is not allowed.
3. The Bidder should be registered with GST authority and must have PAN number.
4. The bidder should have positive Net worth with **minimum average turnover of 10 Cr** in last Three financial years as on 31-03-2026; as evidenced by the audited accounts of the company or CA attested Certificate with Valid UDIN No. (Audit Report & Balance Sheet for the last three financial years with valid UDIN number must be attached).
5. The bidder should have developed **at least 02 Govt specific app/web related projects.**
6. The bidder should have more than 30 employees on its payroll as on the date of bid submission. The bidder shall submit valid EPF records/details as documentary evidence for verification of the number of employees on payroll.
7. The bidder should have an existing Centre operational in Bihar or shall furnish an undertaking to open an operation Centre within 30 days of award of the project.
8. The bidder should have submitted **Earnest Money Deposit (EMD) of Rs. 5.00 Lakhs.** Demand Draft in favour of "DDO Bihar Vidhan Sabha Patna", payable at Patna from any of the nationalized bank. The firms registered with MSME (Micro Small and Medium Enterprises) are exempted from the payment of EMD. Copy of valid Certificate must be furnished with Technical Cover.
9. The bidder should not be **blacklisted** by any Government Departments/ Central PSUs/ State PSUs/ State Govt. as on date of bid submission.
10. The bidder should be a Technical Solution Partner Of META.
11. **CERT- IN, STQC, OWASP** certification is must at the successful completion of work. Any payment is to be made ONLY after the above certification is produced.

5. Tender Submission, Evaluation & Bid Opening Procedure

A. The tenders should be submitted in two sealed cover in sealed covers as per process described below:

a. The proposals shall be evaluated in two stages: (1) Technical and (2) Financial. A minimum qualifying mark is set and only those contractors whose Technical proposal score the minimum mark of 75% shall be considered for financial evaluation. Thereafter, financial proposal shall be evaluated. Tender will be awarded to the Bidder with the highest score based on the QCBS Evaluation Method (Quality cum Cost-Based Selection).

b. The First sealed cover - COVER I should be superscribed "Technical Bid" and The Second sealed cover - COVER II superscribed 'Financial Bid'.

c. The above mentioned two covers shall be sealed on the outside with wax seal bearing the logo/name of the company submitting the bid.

d. These two covers shall be again put into a single wax sealed cover superscribed "Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA".

e. On the date of tender opening, only the Technical Bids shall be opened in the presence of attending tenderers. The Technical bids shall be evaluated subsequently and only the shortlisted firms will be called for attending the financial bid opening on date mentioned in fact sheet.

B. Earnest Money Deposit shall be submitted along with the "Technical Bid" in the form of a demand draft drawn in favor of "DDO Bihar Vidhan Sabha Patna".

C. The Tender process will be evaluated by The Tender Evaluation Committee as per due processes.

7. **Evaluation of Technical Bids:**

The Technical bid would be evaluated on basis of methodology as tabulated below:

S. No.	Technical Criteria	Parameters & scale	Marks
Experience of Operation in the fields of IT (15 Marks)			
1	Experience in field of IT	>=5 years and <10 years	10 Marks
		>=10 years	15 Marks
Bidders Financial Capability (15 Marks)			
2	Average annual turnover during the last three Financial Years, i.e., 2023-24, 2024-25, and 2025-26.	>=10 Crore and <20 Crore	5 Marks
		>=20 Crore and <30 Crore	10 Marks
		>= 30 Crore	15 Marks
Experiences in launching application/software related works (15 Marks)			
3	Experience in the field of Software and IT related works.	1-4 - Projects	10 Marks
		>=5 - Projects	15 Marks
Experience In Push Notification to Whatsapp Chatbot (05 Marks)			
4.	Whatsapp Communication Management Chatbot implemented	>=1	05 Marks
Experience In specific web portal/web app related works (15 Marks)			
5	Experience in developing and hosting Mobile Application/Web Portal	<4 Projects	10 Marks
		>=5 - Projects	15 Marks
Bidder's Certifications (15 Marks)			
6	ISO-9001, ISO-27001, ISO-20000-1, ISO-27701, CMMI level 3, CVC ('Proofs to be submitted).	<=5 certificates	10 Marks
		All	15 Marks
Demonstration/Technical Presentation (20 Marks)			
7	Presentation to Tender Evaluation Committee on solution and methodology.	**20 Marks**	

The evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, sub criteria, Technical requisite criteria. A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP (including Technical requisite criteria). Bidders shall be called for Presentation before Evaluation Committee on 09.10.2026 at 11:00 Hrs. The bidder would present their approach and methodology of executing the Mobile Application. The bidder may also highlight various issues envisaged by them in carrying the Mobile Application and their approach for handling those issues.

Technical score (Tn) for each bidder will be arrived at after totaling each their respective score on parameters as per S. No. 1 – 7 and marks allotted by the Evaluation Committee.

At this stage, minimum qualifying Technical score (Tn) will be 75 marks (out of 100). Financial Proposals of only such technically qualified bidders who have scored 75 or more marks on Technical criteria (as above) will be opened.

7. Evaluation of Bids

The selection of the successful bidder shall be carried out using the Quality and Cost Based Selection (QCBS) method.

Under this methodology:

- Technical Proposal (Tn) shall carry 80% weightage.
- Financial Proposal (Fn) shall carry 20% weightage.

i. **Evaluation of Financial Bid:**

The lowest evaluated Financial Proposal as per (annexure-03) will receive the maximum score of 100 marks. The score for other Financial Proposal is inversely proportional to its quoted price. The financial scores will be calculated as

Fn = Fmin / Fb * 100; where,
Fn = financial score of the bidder under consideration
Fb = Financial bid of the bidder under consideration
Fmin = Lowest Bid quoted by any bidder under consideration

Only those bidders obtaining the minimum qualifying Technical Score of 75 marks out of 100 shall qualify for opening of the Financial Proposal.

ii. **Final Evaluation - Evaluation of Bid:**

Following completion of Evaluation of Technical and Financial Proposals, final ranking of the Proposals will be determined on basis of Quality and Cost Based Selection (QCBS). 80% weightage shall be provided to Technical Score (Tn) & 20% weightage shall be provided to Financial Score (Fn). The overall score will be calculated as follows:-

Bn= 0.80 * Tn + 0.20* Fn
Where Bn = Overall score of bidder under consideration
Tn = Technical score for bidder under consideration
Fn = financial score of the bidder under consideration

The bidder with highest score shall be awarded the work.

8. General Information

1.The tender is a in "Two Bid" document. The technical bid should contain all the relevant information and desired enclosures in the prescribed format along with Earnest Money Deposit (EMD). The financial bid should contain only commercials. In case, any bidder encloses the financial bid within the technical bid, the same shall be rejected summarily.

2. All information called for in the enclosed forms should be furnished against the respective columns in the forms. If information is furnished in a separate document, reference to the same should be given against respective columns in such cases. If any particular query is not applicable, it should be stated as "Not Applicable". However, the bidders are cautioned that not giving complete information called for in the tender forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the bidder being summarily disqualified. Tenders made by fax and those received late will not be entertained.

3.The Responses should be type written or handwritten but there should not be any overwriting or cutting. Correction, if any, shall be made by neatly crossing out, initialling, dating and rewriting. The name and signature of bidder's authorized person should appear in each page of the application. All pages of the tender document shall be numbered and submitted as a package along with forwarding letter on bidder's letter head.

4.The bidder should enclose bid security (EMD) of BLAS in form of Demand Draft from any bank drawn in favour of DDO Bihar Vidhan Sabha Patna, payable at Patna. The tenders without EMD shall be summarily rejected. EMD exemption shall be granted only to companies that are registered under MSME. The successful bidder shall be required to deposit performance security in form of bank guarantee valid for a year, equal to five percent (5%) of contract value within 15 days from the date of the award of the work. The EMD of the unsuccessful bidders shall be returned without interest after award of work to the successful bidder. The EMD of the successful bidder shall be returned only after the signing of the contract along with performance security deposit. The EMD stands forfeited in case the bidder withdraws or amends his bid after submission of tender document.

5.Reference, information and certificates from the respective clients certifying technical, delivery and execution capability of the bidder should be signed and the contact numbers of all such clients should be mentioned. BLAS may also independently seek information regarding the performance from the clients.

6.The Bidder is advised to attach any additional information, which they think is necessary in regard to their capabilities to establish that the bidder is capable in all respects to successfully complete the envisaged work. They are however, advised not to attach superfluous information. No further information will be entertained after tender document is submitted unless BLAS calls it for.

7.Even though bidder may satisfy the qualifying criteria, they are liable for disqualification if they have a record of poor performance or not able to understand the scope of work etc.

8. Prospective bidders may seek clarification regarding the project and/ or the requirements for pre-qualification, in writing through mail within a reasonable time.

9.The tender document has to be downloaded from BLAS website (www.vidhansabha.bih.nic.in). The technical and financial documents should be kept separately in sealed envelopes and both these envelopes should be kept in one envelope super

scribing "Tender for Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application for Services Offered to Hon'ble Members of BLA . Late tenders shall not be accepted. The technical bid shall be opened on the same day at 16:00 Hrs. in the presence of bidders who may like to be present.

10. In case of any differences and disputes arising out of or in connection with this Agreement shall be settled by mutual discussions and negotiations if such disputes and differences cannot be settled and resolved by discussions and negotiations then the same shall be referred to arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of such Arbitration shall be Patna whose decision shall be final and binding on both the parties. If dispute not resolved by the Arbitrator appointed by both the parties then dispute shall be subject to the exclusive jurisdiction of Patna High Court, Patna.

11.The venue of the arbitration proceeding shall be Patna. The arbitrator shall make an award, which shall be final and binding on the Parties. Pending the submission of and/or decision on the Dispute and until the arbitral award is made, the Parties shall continue to perform all of their respective obligations under this Agreement without prejudice to a final adjustment in accordance with such award.

12.Subject to this provision, any dispute arising out of or in connection with or as a consequence of this Agreement shall be subject to the exclusive jurisdiction of the courts at Patna.

13.Bidders are neither allowed to join hands to-participate in the tender nor allowed to submit multiple bids. Any such act will make the bid liable for rejection.

14.Any disputes arising out of this tender will be subject to the courts in Patna only.

- Even though bidders may satisfy the above requirements, they may be disqualified if misleading or false representation of facts are made or deliberately suppressed in the information provided in the forms, statements and enclosures of the document.
- If they have a record of poor performance such as abandoning work, not properly completing the contract or financial failures/weaknesses.
- If confidential inquiry reveals facts contrary to the information provided by the bidder.
- If confidential inquiry reveals unsatisfactory performance in any of the selection criteria. In such cases, BLAS has the right to cancel or modify the tender.

15.The technical bid shall consist of -

- Technical information as desired in prescribed format
- information as required as per format in annexures.

9. Appointment of Successful Bidder

9.1. Award Criteria

BLAS will award the Contract to the successful bidder whose proposal has been determined to be substantially responsive and has been determined as the most responsive bid as per the process outlined above.

9.2. Right to Accept Any Proposal and to Reject Any or All Proposal(s)

BLAS reserves the right to accept or reject any proposal, and to annul the tendering process / Public Procurement process and reject all proposals at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for BLAS action.

9.3. Notification of Award

Prior to the expiration of the validity period, BLAS will notify the successful bidder in writing or by fax or email, that its proposal has been accepted. In case the tendering process / public procurement process has not been completed within the stipulated period, BLAS may request the bidders to extend the validity period of the bid.

The notification of award will constitute the formation of the contract. Upon the successful bidders' furnishing of Performance Bank Guarantee, BLAS will notify each unsuccessful bidder and return their EMD. The EMD of successful bidder shall be returned only after furnishing of Performance Bank Guarantee and signing of Contract.

9.4. Performance Guarantee

BLAS will require the selected bidder to provide an irrevocable, unconditional Performance Bank Guarantee within 15 days from the Notification of award, for a value equivalent to 5% of the total cost. The Performance Guarantee should be valid for a period of 36 month. The Performance Guarantee shall be kept valid till completion of the project and Warranty period. The Performance Guarantee shall contain a claim period of three months from the last date of validity. The selected bidder shall be responsible for extending the validity date and claim period of the Performance Guarantee as and when it is due on account of non-completion of the project and Warranty period. In case the selected bidder fails to submit performance guarantee within the time stipulated, BLAS at its discretion may cancel the order placed on the selected bidder without giving any notice. BLAS shall invoke the performance guarantee in case the selected Bidder fails to discharge their contractual obligations during the period or BLAS incurs any loss due to Bidders negligence in carrying out the project implementation as per the agreed terms & conditions.

9.5. Signing of Contract

After BLAS notifies the successful bidder that its proposal has been accepted, BLAS shall enter into a contract, incorporating all clauses and the proposal of the bidder between BLAS and the successful bidder with mutually agreed terms and conditions.

9.6. Time Frame

The successful bidder would be required to make the system up and operational within a period of 90 Days from the date of signing of Contract.

9.7. Information security and data privacy

The successful bidder will be responsible for providing secure systems. The successful bidder is expected to adhere to Information Security Management procedures as per acceptable standards with best practices.

The bidder shall be responsible for guarding the Systems against virus, malware, spyware and spam infections using the latest Antivirus corporate/Enterprise edition suites which include anti-malware, anti-spyware and anti-spam solution for the entire system. The bidder shall have to maintain strict privacy and confidentiality of all the data it gets access to.

9.8. Payment Schedules

The payment to the service provider shall be made in Indian rupees and shall be paid only after the successful completion of the entire work as per the schedule. No advance payment shall be made.

9.9. Fraudulent and Corrupt Practices

The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, BLAS shall reject a Proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") in the Selection Process. In such an event, BLAS shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security, as the case may be, as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the RFP, including consideration and evaluation of such Bidder's Proposal.

For the purposes of this Section, the following terms shall have the meaning hereinafter respectively assigned to them.

_ "corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of BLAS who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOI or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of BLAS, shall be deemed to constitute influencing the actions of a person connected with the Selection Process);

_ "fraudulent practice" means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process;

_ "coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person s participation or action in the Selection Process;

_ "undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by BLAS with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest; and

_ "restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

9.10. Termination for misrepresentation of facts

1. In case if any misrepresentation of fact/ information, corrupt or fraudulent practices by successful bidder comes to the notice/ information of BLAS even after signing of the contract, in that case, BLAS shall provide notice of seven (7) days to successful bidder for providing the clarification.
2. Where issue is not resolved within 7 days of notice to the successful bidder/ or if the satisfactory clarification is not rendered by the successful bidder in 7 days, in that case, BLAS shall provide 2 show cause notice to the bidder after one reminder, 7 days. in that case,

without prejudice to any other remedy for breach of contract, by written notice to the successful bidder, terminate the contract in whole or in part:

a. If the successful bidder, in the judgment of BLAS, has engaged in misrepresentation of facts/information, corrupt of fraudulent practices in competing for the bid or in executing this contract.

b. If the successful bidder submits to BLAS a false statement/facts.

c. BLAS may also forfeit the performance guarantee or take other necessary legal action.

9.11. Suspension

BLAS may, by issuing three (3) reminder/show cause notice followed by written notice of suspension to the bidder, suspend all payments to the bidder hereunder if the bidder fails to perform any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension

a. shall specify the nature of failure, and

b. shall allow the bidder to remedy such failure, if capable of being remedied, within a period not exceeding ninety (90) days after receipt by the bidder of such notice of suspension.

9.12. Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or BLAS as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

- Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics.
- Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargoes
- Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes.

The bidder or BLAS shall not be liable for delay in performing his/her obligations resulting from any force majeure clause as referred to and/or defined above. Any delay beyond 90 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract. However, BLAS shall make payment for all the services rendered by the bidder till such date of termination of contract.

9.13. Proprietary Rights

All rights, title and interests in and to the services environment and any other material used by the bidder in the provision of the services shall exclusively belong to the bidder or its licensors ("Bidder Proprietary Material"). Any and all Intellectual Property Rights with respect to the services and the selected bidder Proprietary Material and all modifications, improvements, enhancements, or derivative works made thereto, shall always belong to the selected bidder or its licensors and BLAS shall not be entitled to claim any rights therein. All rights, title and interests in BLAS Data shall always remain with BLAS. BLAS acknowledges that the provision of the services hereunder by the selected bidder shall be on a non-exclusive basis and the bidder shall be free at all times to provide the services or perform obligations same or similar to the services and obligations envisaged hereunder to any of its other clients, either existing or future,

and nothing herein shall preclude Bidder from providing such services or performing such obligations to its other clients.

9.14. Limitation of Liability

Neither party shall be liable to the other party for any special, indirect, incidental, exemplary, punitive or consequential losses or damages or loss of profit, loss of data, loss of revenue or operational losses whether in contract, tort or other theories of law, even if such party has been advised of the possibility of such damages. The total aggregate liability of either party under this Agreement shall not exceed the exam value paid to bidder by BLAS for the service that gives rise to such liability. The limitation on any Party's liability herein shall not apply to (i) liability for damages, resulting from the willful misconduct and (ii) breach of the use terms in respect of bidder's application system. The bidder shall not be held liable for any delay or failure in its obligations, if and to the extent such delay or failure has resulted from a delay or failure by or on behalf of BLAS to, perform any of BLAS's obligations. In such event, Bidder shall be (a) allowed additional time as may be required to perform its obligations, and (b) entitled to charge BLAS for additional costs incurred, if any, as may be mutually agreed upon between the Parties.

ANNEXURE- I

PRE-QUALIFICATION COVER LETTER

(To be submitted on the letterhead of the bidder)

Place:
Date:

To,
The Secretary
Bihar Legislative Assembly
Patna, Bihar-80015

Subject: Submission of proposal in response to the RFP for Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA.

Ref: RFP No. :

Dear Sir,

Having examined the RFP, the receipt of which is hereby duly acknowledged, we the undersigned, offer to provide the professional services as required and outlined in the RFP for the appointment of IT Company for the "Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA."

We attach hereto our, responses to pre-qualification requirements and technical & financial proposals as required by the RFP. We confirm that the information contained in these responses or any part thereof, including the exhibits and other documents and instruments delivered or to be delivered to Bihar Legislative Assembly Secretariat, Patna is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the Bihar Legislative Assembly Secretariat in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the selection process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the RFP document and also agree to abide by this RFP response for a period of 180 days from the date of submission of bid. We hereby declare that in case the contract is awarded to us, we shall submit the contract performance guarantee bond in the form prescribed in the RFP.

We agree that you are not bound to accept any RFP response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the RFP response.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Signature of Authorized Signatory (with official seal)

Name:
Designation:
Address:
Telephone & Fax:
E-mail address:

ANNEXURE – II

FORMAT TO SHARE BIDDER'S PARTICULARS

Sl. No.	Information	Details
1.	Name of Bidding firm:	
2.	Address and contact details of Bidding firm:	
3.	Firm Registration Number and Year of Registration	
4.	Web Site Address	
5.	Status of Firm/ Company (Public Ltd., Pvt. Ltd., Partnership, Proprietorship, etc.)	
6.	Company's Service Tax Registration No. (GST)	
7.	Company's Permanent Account Number (PAN)	
8.	Company's Revenue of last 3 financial Years	
9.	Name, Designation and Address of the contact person to whom all references shall be made regarding this RFP:	
10.	Mobile number of contact person:	
11.	E-mail address of contact person:	

Please submit the relevant proofs for all the details mentioned above along with your Bid response

Authorized Signatory

Name

Seal

ANNEXURE – III
FINANCIAL INFORMATION

Financial Analysis: Details to be furnished only supported by figures in Balance Sheet/Profit & Loss Account for the last 03 (three) Financial Years and certified by the Chartered Accountant, as submitted by the Bidder to the Income-Tax Department (copies to be attached).

Sl. No.	Details	(1) 2023-24	(2) 2024-25	(3) 2025-26
(i)	Company's overall Annual Turnover			

(Signature of Bidder)

ANNEXURE - IV

DECLARATION BY THE BIDDER FOR NOT BEING BLACKLISTED/DEBARRED

(To be submitted on the Letterhead of the responding firm)

Date:

To
The Secretary
Bihar Legislative Assembly
Patna, Bihar-800015

Subject: Submission of proposal in response to the RFP for Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA.

Ref: RFP No. :

Dear Sir,

I, authorized representative of _____ , hereby solemnly confirm that the Company _____ is not banned by the Government of Bihar/any other State Government/Government of India which includes any Centre/State Government Department, Public Sector Undertakings of the Government, Statutory Boards formed by the Centre/State Government, Local Bodies in the State, Co-operative in the State, and Societies formed by the Centre/State Government for any reason as on last date of submission of the Bid. In the event of any deviation from the factual information/ declaration, Bihar Legislative Assembly Secretariat reserves the right to reject the Bid or terminate the Contract without any compensation to the Company.

Thanking you,

Yours faithfully,

_____

Signature of Authorized Signatory (with official seal)
Date:
Name:
Designation:
Address:
Telephone & Fax:
E-mail address:

ANNEXURE - V

TECHNICAL BID COVER LETTER

(To be submitted on the Letterhead of the responding firm)

Date:
Place:
To,
The Secretary
Bihar Legislative Assembly
Patna, Bihar - 800015

Subject: Submission of proposal in response to the RFP for Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA.

Ref: RFP No. :

Dear Sir,

Having examined the RFP, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide the professional services as required and outlined in the RFP for "Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA."

We attach hereto the technical response as required by the RFP, which constitutes our proposal. We undertake, if our proposal is accepted, to adhere to the implementation plan (Project schedule) for providing Professional Services in "Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA" put forward in RFP or such adjusted plan as may subsequently be mutually agreed between us and Bihar Legislative Assembly Secretariat (BLAS), Patna or its appointed representatives.

If our proposal is accepted, we will obtain a Performance Bank Guarantee issued by a nationalized bank in India, as prescribed in this RFP.

We agree for unconditional acceptance of all the terms and conditions set out in the RFP document and also agree to abide by this RFP response for a period of 180 days from the date of submission of Bid and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this RFP response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and BLAS.

We confirm that the information contained in this proposal or any part thereof, including its exhibits, schedules, and other documents and instruments delivered or to be delivered to BLAS is true, accurate, and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead BLAS as to any material matter.

We agree that you are not bound to accept any RFP response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the RFP response.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Date:
(Signature)
(Name)
(In the capacity of)
[Seal / Stamp of bidder]
Witness Signature:
Witness Name:
Witness Address:

CERTIFICATES AS TO AUTHORISED SIGNATORIES

I _____, the Company Secretary of _____, certify that _____ who signed the above Bid is authorized to do so and bind the company by authority of its board/ governing body.

Date: Signature:
(Company Seal) (Name)

ANNEXURE - VI

FINANCIAL BID COVER LETTER

(To be submitted on the Letterhead of the responding firm)

To
The Secretary
Bihar Legislative Assembly
Patna, Bihar - 800015

Subject: Submission of proposal in response to the RFP for Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Application and Communication for Services Offered to Hon'ble Members of BLA.

Ref: RFP No. :

Dear Sir,

We, the undersigned Bidders, have read and examined in detail all the bidding documents in respect of "Selection of IT Company for Development, Implementation, Operation & Maintenance of a Single Window Web/Mobile Applicationand Communication for Services Offered to Hon'ble Members of BLA" do hereby propose to provide services as specified in the bid referred above.

1. PRICE AND VALIDITY

- All the prices mentioned in our bid are in accordance with the terms as specified in the bid documents.
  All the prices and other terms and conditions of this bid are valid for a period of 180 calendar days from the date of opening of the Bids.
- We hereby confirm that our bid prices include all taxes. GST Taxes are quoted separately under relevant sections, as specified in the bid formats.
- We hereby declare that if any income tax, surcharge on Income Tax, Professional and any other corporate tax is altered under the laws, we shall pay the same.

2. UNIT RATES

We have indicated in the relevant schedules enclosed, the unit rates for the purpose of payment as well as for price adjustment in case of any increase to / decrease from the scope of work under the contract.

3. DEVIATIONS

We declare that all the services shall be performed strictly in accordance with the bid documents and theremare no deviations.

4. QUALIFYING DATA

We confirm having submitted the information as required by you in your instruction to Bidders. In case you require any other further information/documentary proof in this regard before evaluation of our bid, we agree to furnish the same in time to your satisfaction.

5. BID PRICE

We declare that our bid Price is for the entire scope of the work as specified in the bid document. These prices are indicated in the subsequent sub-sections of this Section.

6. CONTRACT PERFORMANCE GUARANTEE BOND

We hereby declare that in case the contract is awarded to us, we shall submit the contract Performance Bank Guarantee in the form prescribed in the bid.

We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

We understand that our bid is binding on us and that you are not bound to accept a bid you receive. We confirm that no Technical deviations are attached here with this commercial offer.

Thanking you,

Date:

Place:

Office Address:

Your's faithfully,

(Signature of the Authorized Signatory)

Name

Designation Seal

ANNEXURE - VII

FINANCIAL BID

(In Indian Rupees)

Sr. No.	Particulars	Price (in figure) (with GST shown separately)	Price (in words) (with GST shown separately)
1.	Project Cost		
2.	Annual Maintenance Contract Cost (AMC) for three (3) years per year wise		

Place:
Office Address:

(Signature of the Authorized Signatory)
Name
Designation Seal